

## **Application for Assistance**

The **Greater Moncton Women's Progress Club** is a chapter of the **Canadian Progress Club (CPC)**, a national organization made up of professional-minded individuals with the goal of helping in the advancement of the communities in which we live. Through community involvement and volunteerism, fundraising events, and awareness initiatives, the CPC works to aid those in need – dependent on the best interests of the region in which the club is located.

### **ELIGIBILITY**

We are presently accepting applications for women and children in financial need in the Greater Moncton area. Our assistance is in the form of short term to fill a gap or immediate need and is based on our club's financial position at the time the application is made.

### **APPLICATION PROCESS**

1. Complete this application.
2. Send completed application and documentation to:

**Email: [monctonwomensprogress@gmail.com](mailto:monctonwomensprogress@gmail.com) (confidential)**

**Or**

**Mail: Attention: Ways n Means Committee  
Greater Moncton Women's Progress Club  
PO Box 354 Moncton, NB E1C 8L4**

3. Allow up to 30 days from receipt for the Ways n Means Committee to complete the review of your application.

4. The applicant will be notified of approval or denial. Upon approval, the funds will be distributed and delivered per the decision outline and you will need to sign a form indicating your receipt of funding. If the application is denied, notification will be sent directly to the applicant.

### **PLEASE NOTE**

The information provided by the applicant will be considered confidential to the fullest extent possible and only shared with those people with a need to know including the members of the Ways n Means Committee and other members of the Greater Moncton Women's Progress Club as deemed necessary by the committee.

***Incomplete applications may be returned. We reserve the right to request additional information to make a final decision.***

***Our Mission Statement: Serving our Community by contributing to the empowerment of women and the resiliency of children.***

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Applicant Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ Province: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Beneficiary Name & Name of Children where applicable;  
\_\_\_\_\_

**Briefly explain the situation:**  
\_\_\_\_\_

**Explain how the Greater Moncton Progress Club can help you.** *Based on the circumstances, how will the beneficiary use the funds? Provide specific explanations and situations where the funds will help the beneficiary through this difficult time. Please provide specific dates, amounts, etc to assist us with our decision ...*  
\_\_\_\_\_  
\_\_\_\_\_

**What other forms of assistance are available to the beneficiary?** *Describe any other assistance the beneficiary may be receiving or may be eligible to receive such as insurance, other charities, governmental support, or assistance from friends or family members.*  
\_\_\_\_\_  
\_\_\_\_\_

**Have you received assistance from our organization before? When? And for What?**  
\_\_\_\_\_

**How did you hear about our organization or who referred you to us?**  
\_\_\_\_\_

**Other information that you might like to provide or questions you would like to ask.**  
\_\_\_\_\_  
\_\_\_\_\_

**To the best of my knowledge, all information provided above is true and accurate.**

Applicant Signature \_\_\_\_\_ Please Print Name \_\_\_\_\_ Date \_\_\_\_\_

**Thank you for taking the time to complete this application.  
Ways n Means Committee  
Greater Moncton**